



Departmental/Program Reintegration Plan Process Guide

1. All RVU managers are required to complete a [Departmental/Program Reintegration Plan \(DPRP\)](#). This plan will outline the safe reintegration of employees and students through the reintegration phases. Employees will not be granted access back onto campus without an approved plan for their department.
 - a. Depending on the needs of the department/program, an updated DPRP may be required for each new Phase of Reintegration (*if you are unclear if this applies to your department/program, please meet with your Vice President/VP Designee for review*).
2. All Departmental/Program Reintegration Plans are due by no later than Monday, June 22.
 - a. Submit your Departmental/Program Reintegration Plan to your Vice President (or Vice President Designee), and [CC Sarah Nordgran](#).

Vice President/Approver	Department				
Clint Adams, DO	Colorado Operations, IT UT and CO				
David Irons	Finance and Student Financial Services				
Thomas Told, DO	Humanities, MSBS, PA, SIMS, Military	*Dr. Ferrill: Pre-Clinical Departments		*Dr. Miller Clinical Education Department	
David Park, DO	Research		*Kristine Jenkins Utah Operations		
Jerry Armstrong, MS	HR				
Julie Rosenthal, MS	Admissions, Marketing and Student Affairs – Utah & Colorado	*Katie Hunsberger Admissions	*Kelli Peterson Marketing	*David Roos, EdD Student Affairs	*David Paltza Registrar
Jennifer Williams, PhD	Institutional Effectiveness				

***Approver Designee**

3. Once VP/Approver Designee approves the Departmental/Program Reintegration Plan, managers are required to conduct a reintegration review/training with their team. The training **must** review:
 - a. RVU Reintegration Plan
 - b. Guiding Principles
 - c. Color-Coded Phases of Reintegration
 - d. Employee Guide for Returning to the Workplace

Managers are welcome to invite a member of the COVID-19 Response Team and/or an HR representative in their meeting for assistance in training and to help answer questions.

An approved Departmental/Program Reintegration Plan and completion of a team reintegration review/training is required prior to being granted campus access.

