Quick Guide: RVU Student Formal Complaints, Grievances, Appeals

Informal

- Speak to person(s) directly involved and work to resolve the conflict.
- Consult with Associate or Assistant Dean of Student Affairs.

Problem-Solve and Find Resolution



- File a written complaint if it is more serious in nature (conduct code violation, policy violation, academic concern that can't be resolved informally, other complaints that may require investigation, etc.)
- Sexual Misconduct (Harassment, Discrimination, Sexual Violence) should be reported to the Title IX Coordinator.

An RVU Student Formal
Complaints may be filed
through EthicsPoint by calling
844-936-2729 or on the RVU
Website at:

https://secure.ethicspoint.co m/domain/media/en/gui/74 585/index.html

Quick Reference for Common Types of Complaints and Where to Go:

	Complaint About:	Go To:	If Unresolved, Appeal To:
Academic	Grades, exams, absences, class	Associate/Assistant Dean of Student	COM Students: RVUCOM Dean
	policies, probation, etc.	Affairs. May involve deferral to Course	MSBS Students: Provost
		Director, Honor Code Committee, or	P.A. Students: Provost
		Program Directors/Department Chair	
Non-Academic	Student Code of Conduct/Honor		Honor Code Committee and Dean/Vice
	Code		Dean/Provost
	Faculty or Staff	COM Dean, Progr. Director, or VP of HR	University President
	Criminal Activity	Director of Safety and Security	University President
Sexual	Sexual Harassment, Sexual	Title IX Coordinator	University President
Misconduct	Assault, Gender Discrimination		

Appeals (file within 5 business days): Appeals must be submitted in writing. Financial appeals go to the Office of Student Financial Services; Title IX appeals go to the University President. All other appeals are submitted to the Associate/Assistant Dean of Student Affairs for appropriate direction. Please allow up to 7 business days for appeals to be reviewed, adjudicated, and communicated back to the student.

Retaliation: Under no circumstances may any party retaliate in any form towards the complainant, respondent, or other involved party.