



Accredited Education Institutes
American College of Surgeons

Annual Report Card Overview

During the five-year accreditation cycle, Accredited Education Institutes (AEIs) are expected to:

- Maintain full compliance with applicable [ACS-AEI Standards](#).
- Retain documentation and evidence supporting their compliance.
- Uphold both the letter and spirit of the Standards.

To retain accredited status, Institutes must submit an Annual Compliance Report and pay the required annual fee. At the end of the five-year cycle, reaccreditation is required and includes submission of a formal application, a virtual visit by an ACS surveyor, and a final decision by the Accreditation Review Committee (ARC).

Purpose of the Annual Compliance Report

The Annual Compliance Report is a mandatory requirement and serves several key purposes:

- Demonstrate continued compliance with ACS-AEI Standards.
- Educate and reinforce awareness of Standards, especially during leadership or staff transitions.
- Provide feedback on changes that may impact accreditation status and offer guidance for maintaining compliance.
- Enable benchmarking, helping Institutes assess their performance relative to peers.

Scope and Review Process

While the Report collects data related to all Accreditation Standards and Criteria, it focuses on core components of compliance rather than every detail. It is designed to complement—not duplicate—the more comprehensive reaccreditation application.

Following ARC review, each AEI receives an Annual Report Card indicating whether accreditation Criteria are being maintained. In some cases, the ARC may request a progress report if the submission is incomplete or indicates non-compliance.

Using this Report Card

We encourage Institutes to use the Report Card as a tool to:

- Stay aligned with accreditation requirements throughout the five-year term.
- Prepare effectively for the reaccreditation process.

For questions about the Annual Compliance Report, Report Card, or any aspect of the accreditation process, please contact us at edoinstitutes@facs.org.

Annual Report Card

Name of AEI: **Rocky Vista University's Institute of Medical and Surgical Simulation**

Today's Date: **June 11, 2026**

Accreditation Level: **Comprehensive - CEI**

Accreditation Expiration: **6/30/2027**

All ratings and comments presented in this report are based solely on self-reported data submitted by the Accredited Education Institute (AEI). The Annual Compliance Report does not involve a formal application review or an on-site visit.

CRITERIA		RATING	COMMENTS
RATING KEY: Y Criterion Maintained N Criterion Not Maintained I Criterion Maintained, But Requires Attention			
1.1	Education Institute Director	Y	The AEI Institute Director continued to meet the requirements as outlined in the Criterion. If the Director changed since last year, the AEI reported the change, provided his/her CV, submitted the verification form, uploaded a revised organizational chart, and updated the Portal.
1.2	Education Institute Surgical Director	Y	The AEI Surgical Director continued to meet the requirements as outlined in the Criterion. If the Director changed since last year, the AEI reported the change, provided his/her CV, submitted the verification form, uploaded a revised organizational chart, and updated the Portal.
1.3	Administrative and Support Staff	Y	The AEI Administrative and Support staff continued to meet the requirements as outlined in the Criterion. If the Administrator changed since last year, the AEI reported the change and provided an updated organizational chart. All contacts are also up to date in the AEI's Portal.
2.1	Statement of Purpose	Y	The statement of purpose was reviewed at the oversight committee meetings that occurred last year to ensure the Institute was meeting its mission. If the statement of purpose changed, it was reported.
2.2	Ongoing Financial Resources and Support	Y	The AEI reported the amount of income received and expenses incurred since last year. If income and expenses were not roughly equivalent, an explanation was provided.
2.3	Oversight Committee	Y	The AEI's oversight committee met at least twice last year to help make strategic decisions; to maintain authority over curricular offerings; to evaluate the AEI's effectiveness in meeting its mission; and to review the accreditation requirements to determine if the standards are being met. Minutes were kept, which reflect how the committee performs the stated functions.
2.4	Organizational Structure	Y	If the organizational structure of the AEI or parent institution changed since last year, they were reported and reflected in a revised organizational chart.
3.1	Accreditation	Y	The AEI remained accredited by one of the following bodies: LCME;ACGME; ACCME; Royal College of Physicians and Surgeons of Canada; or an equivalent accrediting body for International AEIs.
3.2	Learners	Y	The AEI continued to track the required elements as identified in the Criterion.
3.3	Space Requirements	Y	The AEI continued to meet the space requirements outlined in the Criterion. Any increases or decreases in space last year were reported.
3.4	Device Inventory	Y	The AEI reported the types of simulators it currently has and indicated if any new simulators were acquired last year.

4.1	Curriculum	Y	If any new curricula were reported, the AEI utilized a course intake template or a course development form to create the new curricula, which included the required steps of curriculum development as stated in the Criterion. As a reminder, curricula can be developed within the AEI or adapted from more standardized curricula. At least two curricula must be developed or adapted during each 5-year accreditation cycle.
4.2	Selection of Educational Methods and Models	Y	The AEI reviewed its curricula last year to determine effectiveness and need for changes.
4.3	Domains of Education	Y	The AEI continued to provide education and training to address each of the noted domains: cognitive, psychomotor, affective and team training. Only Comprehensive AEIs are required to provide team training.
4.4	Assessment	Y	The AEI continued to evaluate the effectiveness of its education through learner assessments; faculty assessments; course evaluations completed by the learners; and long-term follow up of learners.
4.5	Faculty Development	Y	The AEI continued to offer faculty development activities and maintained documentation of these activities.
5.1	Research or Scholarly Activities in Simulation-Based Education	Y	The AEI continued to be involved in simulation-based research and scholarly activities and indicated which types of activities it was involved in last year. This Criterion is only required for Comprehensive AEIs.
5.2	Annual Compliance Reports	Y	The AEI acknowledged the requirement to submit annual compliance reports.
5.3	Involvement in the Consortium of ACS-Accredited Education Institutes	Y	The AEI continued to be involved in the AEI Consortium and reported how that was achieved, i.e., through collaborative projects, attendance at the ACS Innovation Summit, AEI committees and/or other ways not stated in the Criterion.